

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on May 8, 2018*

Authority Members present: Mr. Daniel Ridgely, Vice Chairperson
Mr. Thomas Ness
Mr. James Winchell
Mr. Daniel Woodall

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., Authority Attorney

Public in Attendance: There were no visitors in attendance

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 8, 2018. The meeting was called to order at 7:00 p.m. by the Vice Chairperson, Mr. Ridgely.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Ness. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operation and Maintenance Report for the period and discussed the same. Mr. Scott indicated that the problems associated with the discharge of adult wipes and other like matter into the Authority's sanitary sewer collection system, ultimately ending up in a sewer pump station where they cause damage to submersible pumps' impellers. The problem persisted at the Tamarac as well as the Walmart / Newells Creek pump stations, Mr. Scott added.

Mr. Scott indicated that the Authority's crews had repaired fence lines surrounding the Authority's properties - pump stations, etc.

Mr. Scott reported that pursuant to a complaint filed with the Authority regarding brown water, the Authority crews had assisted the resident with flushing of the water in the home's plumbing and flushing the resident's water heater. Mr. Scott noted that there had been no new brown water reports from the property owner and the brown water problem appeared to have been mitigated by the Authority crews.

Mr. Scott indicated that the Authority crews had pumped out the temporary septic tank at Southside Baptist Church - at the Churches expense. The Authority would continue performing the routine task until a permanent solution had been completed at the Southern Growth Area of the Town of Camden, Mr. Scott explained.

Maintenance & Operations Status (Superintendent Report, cont.):

Regarding the meter replacement program, Mr. Scott noted that 744 water meters had been replaced out of the initial project phase total of 1,008 water meters. A step that could eventually allow monthly billings for residential customers, Mr. Scott added.

Regarding the Authority's finances, Mr. Scott indicated that the current system balance was approximately \$182,000. Mr. Scott indicated that the Operation's expenditures had trailed behind the amounts budgeted. For the six-month-period, ended March 31, 2018, the Water System's projected income and expenditures had been 51% and 41% of the budget, respectively, and the Sewer System's projected income and expenditures had been 52% and 42%, respectively. The accounts receivable (AR), aging longer than 180 days, was approximately \$58,000, Mr. Scott added.

Engineering Report:

Regarding the Capacity Development Project; Gharebaghi noted that, the chlorine gas detection system at the newest water treatment plant (Well #6), which had been sent to the manufacturer for trouble shooting, had been returned to the Authority by Regal Chlorinators and successfully reinstalled by the Authority crews. Following reinstallation; and performing to the accuracy-extent as measured reaction to a life safety design feature that alerts Authority personal in the unlikely event of an actual chlorine gas release/detection. The Authority's chlorination room design had been centered around the physical protection of the Authority's personnel and conducive to the protection of the public health, safety and welfare, Gharebaghi added. In addition to detection of chlorine gas, a chlorine gas scrubber - which had been an integral part of the water treatment plant design - would be automatically deployed reducing the chlorine gas concentration before discharging the same into the atmosphere.

Gharebaghi indicated that the 2017, calendar year, Consumer Confidence Report (CCR) or Water Quality Report was due to be published on the Authority's website for customers' direct access, by the end of June 2018.

Gharebaghi indicated that work associated with the crossing of Norfolk Southern Railroad (NS), Carload Express, Delmarva Central Railroad (DCR), between the Greens at Wyoming and Camden Business Center for the installation of a 12-inch diameter water main was in progress. Additional reports would be presented at future Regular Meeting, he said.

Legal Report:

Ms. Sherlock did not have a legal report. However, she indicated that she would be advising the Board in an Executive Session concerning legal matters.

Comprehensive Planning Committee (CPC):

A Workshop Session was scheduled for June 26, 2018, at 7:00 p.m. at the Authority's Conference Room, for the discussion of the prioritized capital projects.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Old Business:

There was no old business.

Visitors' Comments:

There were no visitors in attendance.

Motion: Mr. Ridgely made a motion to convene an Executive Session for the discussion of legal matters, seconded by Mr. Winchell. Motion carried unanimously.

The Authority Board convened an Executive Session at 7:17 p.m. and concluded the same at 7:32 p.m. - following which the Regular Meeting was reconvened.

Motion: Mr. Winchell made a motion to authorize Ms. Sherlock, Esq., the Authority's Attorney, to proceed with a communication responding to email from Hudson, Jones, Jaywork & Fisher, LLC, seconded by Mr. Ridgely. Motion carried unanimously.

Adjournment:

Motion: Mr. Ness made a motion to adjourn the Regular Meeting, seconded by Mr. Woodall. Motion carried unanimously.

The Regular Meeting adjourned at 7:34 p.m. The next Regular Meeting will be held on June 12, 2018, at 7:00 p.m. at the Authority's Conference Room.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent